

Management Activity Report

May 15th, 2020

Restaurant Seating Business Regulations: In order to help restaurants, the administration is putting together temporary business regulations to allow restaurants to repurpose parking areas or utilize public property for the purpose of expanding exterior seating capacity. We should have a draft complete and can place it on the upcoming agenda for discussion. Here is a flyer on the program Bowling Green has implemented: https://bit.ly/2y9xffu.

US 6 Phase 1:

- Start Date: The Contractor modified the start date back from May 26th to June 1st.
- <u>Staging Area ConAgra</u>: We are preparing an addendum to the original contract for your next meeting to allow Smith Paving to use a portion of the former ConAgra property for equipment staging during the project.

US 6 Phase 2: I've attached the official request to delay Phase 2 of US 6 sent from my office to our rep at ODOT. I'll keep Council abreast of any further communication.

Substation Transmission Assets – Joint Work Session with Finance Committee: In order to ensure enough time to have the full discussion necessary, I'd like to schedule a special meeting outside of our typical meeting schedule. I had referenced using May 26th work session as a joint session with Finance Committee for this discussion but feel a different day would be more appropriate.

USACE / Huron River Dredging: In a previous management letter I explained a discussion with the Army Corps re: dredging operations in the Huron River. I submitted a letter of intent to continue with the feasibility phase to work towards coming up with firm project budgets and funding opportunities. The letter is non-binding and clearly states our ability to back out at any time. I felt it was appropriate to continue the feasibility phase in the event other funding opportunities become available. The letter is attached for review.

COVID-19 Parks and Recreation Updates: The Governor announced that certain recreational and sport activities can resume on May 26th. We are still awaiting guidelines to see how our programs and events will have to be conducted. Assuming the guidelines can be met, tournaments and summer baseball/softball programs will be permitted beginning on the 26th. In addition, we'll be opening all public restrooms on May 26th (Fabens, Lake Front, Boat Launch).

May Income Tax collection: Actual collections came in 20% lower than for the month. However, RITA's prediction for delayed payments (moving tax deadline to July 15) was at a 20% reduction for May collection, so encouraging sign that RITA's projections (9% total loss) may be panning out. We'll continue monitoring closely and keep Council posted as we get each month's remittance.

Storm Water Management: Staff began the on-boarding process for the transition to Erie Soil and Water District. The first major project will be building our comprehensive electronic map of our storm water infrastructure. Once complete, we can begin using this map for long-term capital planning and budgetary forecasts for the storm water fee.

Community Outreach: We are finalizing the next issue of the newsletter. Hopeful to get it finished and out by end of May. Also, we're exploring options for a direct text message notification system.

Harmful Algal Bloom: NOAA updated its annual forecast for 2020, which is anticipated to be less severe than 2019. The entire forecast report can be found here: https://bit.ly/2z0kCUo. Our Filtration operation will continue to monitor lake conditions as always and modify treatment practices should we begin to detect HAB's.

PEACE Path: Staff has been working with Sharron Gallagher who had organized a donation drive to create small signs to put along a path at one our parks with encouraging messages. Parks staff will be placing them at either Fabens Park or the Lake Shore Electric Trail. The signs are similar to a traffic sign with removable ground stakes (non-permanent).